



Liveable Neighbourhoods - Co-design Exhibition Workshop Report 2 (Prioritisation)

Southlands Area, Weston Outcome Report

Bath and North East Somerset Council

Project number: 60668625

30 September 2022

Quality information

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Table of Contents

1.	Introduction	5
2.	Previous engagement.....	6
	Policy development and initial engagement.....	6
	Co-design workshops	7
	Further engagement	7
3.	Co-design review and prioritisation	8
	Zones	8
4.	Feedback responses	10
5.	Results	11
	Zone 1 – Southlands	11
	Any other comments	13
6.	Conclusion and next steps	14
	Appendix A – Reminder Email Invitation, sent 17 August 2022	15
	Appendix B – Exhibition Information Boards	16
	Appendix C – Southlands Feedback Form.....	24

Figures

Figure 1 Map showing Zone 1 of the Southlands Area, Weston (of which 2, 3 and 4 were included in the original application area).....	10
Figure 2 Graph showing the measures selected for Zone 1 - Southlands.....	11

Tables

Table 1 Key themes from open-text question: 'Any other comments?'	13
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1. Introduction

- 1.1 This report presents further outcomes from the co-design workshop for a Liveable Neighbourhood (LN) in the Southlands Area, Weston. This area is one of 15 LNs being developed across the district.
- 1.2 Those attending the workshop were residents, businesses and community representatives who opted to take part in the co-design and development process for the Southlands Area, Weston.
- 1.3 LNs aim to improve residential areas by making them safer, healthier, and more pleasant places to be. They focus on reducing our reliance on cars for short journeys and reallocating road space to improve routes for walking and cycling. They are being developed with communities to improve health, safety, wellbeing, and the environment. You can find out more at www.bathnes.gov.uk/liveableneighbourhoods.
- 1.4 The workshops for all 15 areas took place between 17 May and 27 July 2022. At the workshops, residents discussed the issues that had been raised by their wider community during an engagement exercise in winter 2021/22 on the 15 LN areas. These issues included anti-social driving, speeding, and a lack of safe crossings (among others). The residents then suggested a range of measures to help.
- 1.5 Shortly after the workshops, the residents were invited back to check that their ideas were accurately represented as icons on a map. These maps were displayed at exhibitions for each of the 15 areas (outlined in Section 2.3) between 16 August and 29 September 2022.
- 1.6 At the exhibition (and via email) the workshop attendees, plus those that asked to be kept involved in the programme, were asked to review the longlist of ideas and prioritise the measures that would most benefit the community. The invitation was also extended to their friends and family. Their feedback is presented in this report.
- 1.7 The prioritised measures are now being assessed by the council against the Liveable Neighbourhoods Strategy and other criteria, such as cost, practicalities, and timelines. The outcome of this exercise will form a shortlist and inform the draft designs.
- 1.8 The wider public will then be invited to share their views on the draft designs in winter 2022/23 before final designs are drawn up.
- 1.9 The aim is for the council to deliver a range of measures for the community over a 'now, soon and later' timeframe from 2023 onwards.

2. Previous engagement

Policy development and initial engagement

- 2.1 Between 9 September and 18 October 2020, the council developed the LN strategy and held a policy consultation to understand people's views on transport-related issues in the area.
- 2.2 Following on from the policy consultation and once the application period for LN areas had closed, the council held a public engagement between 29 November 2021 and 3 January 2022 on the 15 LN areas prioritised to progress in 2022/23.
- 2.3 The 15 LN areas are:
 1. **Mount Road** (Area 1)
 2. **Pulteney Estate area** (Area 2)
 3. **Whitchurch Village and Queen Charlton** (Area 3)
 4. **Lower Lansdown and the Circus** (Area 4)
 5. **Oldfield Lane and the Avenues** (Area 5)
 6. **London Road and Snow Hill area** (Area 6)
 7. **Church Street and Prior Park Road area** (Area 7)
 8. **Chelsea Road area** (Area 8)
 9. **Entry Hill, Bath** (Area 9)
 10. **Southlands Area, Weston** (Area 10)
 11. **Morris Lane and Bannerdown Road area** (Area 11)
 12. **New Sydney Place and Sydney Road** (Area 12)
 13. **Egerton Road and Cotswold Road area** (Area 13)
 14. **Temple Cloud** (Area 14)
 15. **Lyme Road and Charmouth Road area** (Area 15)
- 2.4 Residents in each area were asked to identify what is good about their area, what could be improved, and what measures could have a positive impact on the community.
- 2.5 A total of 1,684 responses were received across the 15 areas, with 67 responses related to the Southlands Area, Weston. The responses helped the council to identify key themes and issues to be addressed.
- 2.6 A copy of the initial engagement report can be found on the council's website here:
<https://beta.bathnes.gov.uk/sites/default/files/Liveable%20Neighbourhoods%20Engagement%20Report%20FINAL%20UPDATED%20%28002%29.pdf>.

Co-design workshops

- 2.7 Between 17 May and 27 July 2022, 15 co-design workshops were held (one in each area) to discuss issues and ideas in more detail, in order to identify and create a longlist of suggested measures to be explored further.
- 2.8 Members of the public who had engaged in the first phase of engagement for that area were invited to register their interest in attending the workshop. The opportunity to register was also promoted via posters in the areas and on social media.
- 2.9 During the workshops, attendees were invited to discuss and build on the issues their community experiences, as captured during the earlier public engagement. They used large maps of the area, post-its and icons to identify where specific measures (such as wider pavements, cycle infrastructure, outdoor seating, and traffic restrictions) could be introduced to address these issues.
- 2.10 Their ideas were captured in a co-design workshop report. A copy of the co-design workshop report for the Southlands, Weston can be found on the council's website here: www.bathnes.gov.uk/yourLN.

Further engagement

- 2.11 Alongside the co-design workshops, the LN team also worked closely with the charity Sustrans who promote enabling walking and cycling. Sustrans held a number of local engagement workshops and pop-up engagement events across the 15 LN areas as well as assisting and facilitating city-wide events to engage with youth and seldom-heard groups.
- 2.12 Sustrans officers held workshops at local school Weston All Saints C of E Primary School on Saturday 16 July 2022 and asked the students to show what they liked and disliked about their area, as well as their ideas for improvements using post-it notes on a large map of the area.
- 2.13 During targeted local engagement, the feedback that Sustrans received from residents will be considered alongside the feedback of workshops and the workshop exhibitions in the future stages of the programme.

3. Co-design review and prioritisation

- 3.1 Workshop attendees and those that had registered to be kept informed of the LN programme were invited to review the output for the Southlands Area, Weston at a workshop exhibition. This was held on Thursday 18 August at Weston Free Church, 4pm-8pm.
- 3.2 The purpose was to ensure that all the measures proposed at the workshop were captured in the report and on the maps. As part of the co-design process, the residents were also asked to prioritise the measures that would most benefit the community (focusing on the original application area for LN).
- 3.3 Those that had signed up to receive programme updates during the 2021 engagement and those that registered to take part in the co-design workshops were told about the exhibition by email. These groups were sent an initial email which provided the date, time, and location of the exhibition.
- 3.4 Closer to the date of the exhibition the same group were sent a reminder email, which also contained a link to both the workshop report and an online feedback form to fill in if they could not attend in person. A copy of the reminder invite email can be found in Appendix A.
- 3.5 At the co-design exhibition, members of the programme team were in attendance to guide visitors through the outcomes of the workshop and answer any questions.
- 3.6 Information boards were placed around the venue highlighting the measures that were discussed at the workshop and published in the workshop output report. There were also print-outs of the co-design workshop report, a document containing all types of measures (measures are also referred to as 'interventions' on the information boards used at the co-design exhibitions) and an area map. The reports and feedback forms were also provided in large print. A copy of the information boards can be found in Appendix B.
- 3.7 Attendees at the event were encouraged to complete a printed or online feedback form while viewing the boards, and to prioritise the measures they felt would most benefit the community. It was explained that the feedback would then be used to help draw up draft designs, focusing on the original application area submitted by ward councillors.
- 3.8 A postal address and QR code (directing people to the online form) were also made available should attendees wish to complete the feedback form at a later date.
- 3.9 In total, 15 members of the public attended the exhibition.

Zones

- 3.10 Due to the size of the Southlands Area, Weston, the materials were split into zones to make it easier for attendees to learn about and prioritise the suggested measures within them.

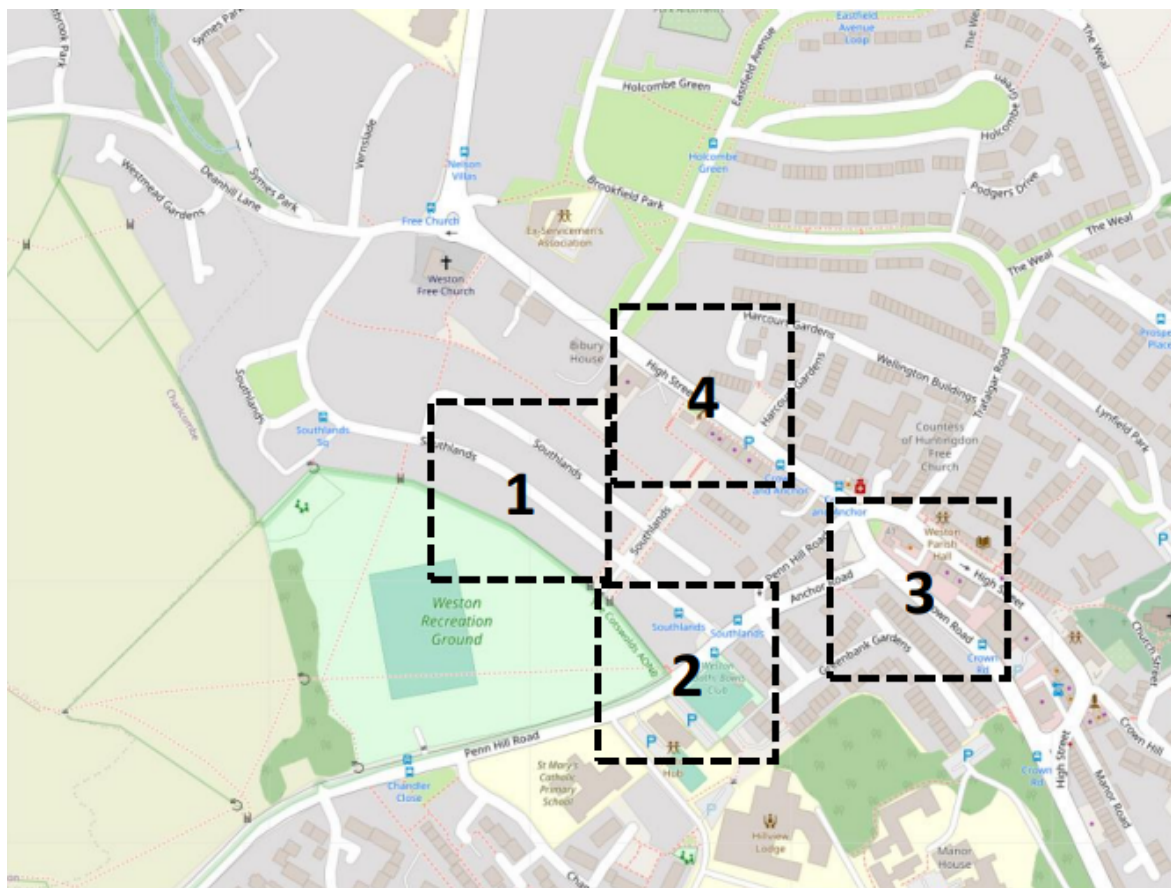
3.11 The zones are:

- **Zone 1:** Southlands
- **Zone 2:** Penn Hill Road Junction
- **Zone 3:** Crown Road
- **Zone 4:** The High Street

4. Feedback responses

- 4.1 A total of 11 responses were received for the Southlands Area, Weston co-design exhibition. Of the responses received, five were submitted via the online feedback forms, and six via paper feedback forms.
- 4.2 Zone 1 was included in the original application area. Therefore, the suggested measures for Zone 1 were proposed within the questions in the feedback form. There was one multiple choice question relating directly to Zone 1, as well as an open text box at the end for any additional comments. The ideas put forward for these areas are recorded in the workshop output report at www.bathnes.gov.uk/yourLN.
- 4.3 Zones 2, 3 and 4 were excluded from the feedback form process as they were not included within the original application area to become a LN. However, their inclusion in the co-design workshop output report helps give a view of the area as a whole.
- 4.4 A map of the zones for the whole area, including those within the original application area is shown in Figure 1 below.
- 4.5 A copy of the feedback form for the Southlands Area, Weston can be found in Appendix C.

Figure 1 Map showing Zones 1 to 4 of the Southlands Area, Weston (of which Zone 1 was included in the original application area)

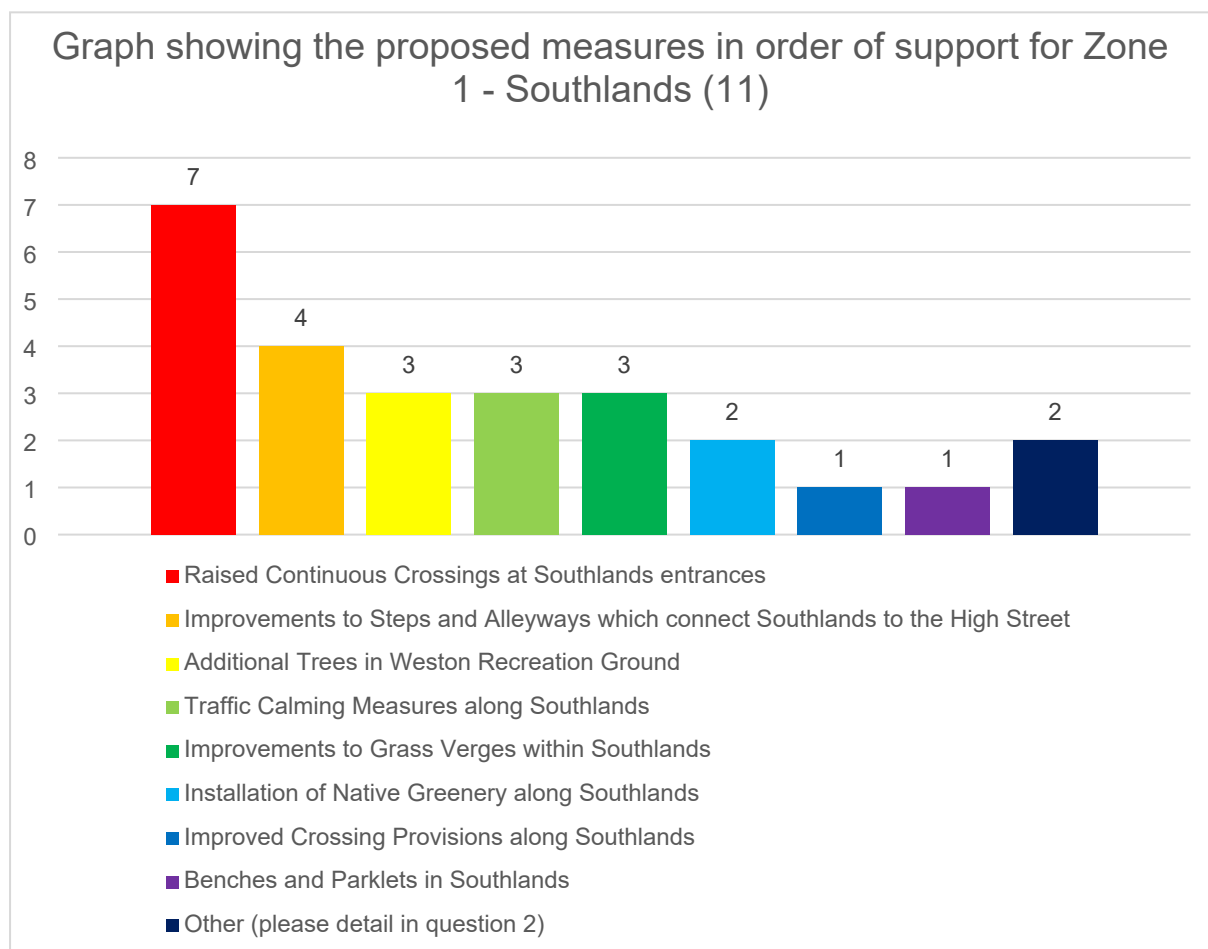


5. Results

Zone 1 – Southlands

5.1 The first question related to Zone 1 – Southlands. It asked respondents to choose up to three of the measures that they felt would most benefit the community (from all the measures put forward at the workshop for this zone). A graph of these results can be found in Figure 2 below.

Figure 2 Graph showing the measures selected for Zone 1 - Southlands



5.2 Respondents stated that the following measures would most benefit the community:

- Seven selected raised continuous crossings at Southlands entrances
- Four selected to improve the steps and alleyways which connect Southlands to the High Street
- Three selected to have additional trees in Weston Recreation Ground
- Three selected traffic calming measures along Southlands
- Three selected to improve to grass verges within Southlands
- Two selected the installation of native greenery along Southlands

- One selected to have improved crossing provisions along Southlands
- One benches and parklets in Southlands
- Two selected 'other' (see 5.4 – 5.5 below)

5.3 It is noted that no participants selected the option for no measures needed.

5.4 Overall, raised continuous crossings at Southlands entrances and improvements to the steps and alleyways which connect Southlands to the High Street were the most favoured measures for Zone 1 – Southlands.

5.5 It is also noted that additional trees in Weston Recreation Ground, traffic calming measures along Southlands, and improvements to grass verges within Southlands received the same number of votes making them the third most favoured measures.

Any other comments

- 5.6 The second question allowed respondents the opportunity to comment further on the suggested measures presented. Respondents were also asked to specify which zone or road their answer related to.
- 5.7 Comments received related specifically to Zones 1 and 2; some comments were received in relation to the area as a whole or the scheme in general.
- 5.8 The comments received identified both problems within the area, as well as solutions or potential measures. Table 1 below shows the themes drawn from Question 2. Frequency of themes is shown in brackets after the problem/solution identified.

Table 1 Key themes from open-text question: 'Any other comments?'

Area	Identified Problems	Solutions/Measures
<i>Zone 1</i>		<ul style="list-style-type: none"> • Removal of barriers to the Weston Recreation Ground - improved access to green spaces (1)
<i>Zone 2</i>		<ul style="list-style-type: none"> • Zebra crossing at Penn Hill Road (2)
<i>Area (as a whole)</i>	<ul style="list-style-type: none"> • Footpath quality is bad in areas - steps/kerbs/inclines are not wheel accessible (1) 	<ul style="list-style-type: none"> • Wheelchair-accessible crossings (1) • Maintenance of trees/benches (1) • Traffic calming measures - sleeping policeman (1) • Raised crossings (1) • EV charging points (1)
<i>General</i>	<ul style="list-style-type: none"> • Through traffic is not a huge problem (1) 	<ul style="list-style-type: none"> • Traffic calming measures (1) • Reduce car usage and promote a greener environment without reducing the number of parking spaces (1)

6. Conclusion and next steps

- 6.1 The results of the feedback from the Southlands Area, Weston co-design exhibition found the following measures to be most favoured by residents and businesses in the area:

Zone 1: Southlands

1. Continuous crossings at Southlands entrances
 2. Improvements to the steps and alleyways which connect Southlands to the High Street
 3. Additional trees in Weston Recreation Ground, traffic calming measures along Southlands, and improvements to grass verges within Southlands.
- 6.2 Any measure identified as a priority in the feedback, is being assessed against the Liveable Neighbourhoods Strategy and other criteria, such as cost, practicalities, and timelines. The popularity of the measure is also being considered. The outcome will inform what will be included in the draft designs for the area and can be viewed in a recommendation report to ward councillors, available on our website from Winter 2022/23.
- 6.3 All of the measures originally put forward at the workshop by attendees are designed to tackle the issues raised by the wider community during earlier public engagement (Winter 2021/22).
- 6.4 Once the draft designs have been published in Winter 2022/23, we will go back to the wider public for feedback, including stakeholders who may be impacted by the proposals.

Appendix A – Reminder Email Invitation, sent 17 August 2022

Sent: 17 August 2022 11:02
From: liveableneighbourhoods@bathnes.gov.uk
Subject: Liveable Neighbourhoods – Weston: Southlands Co-design Exhibition

Hello,

As a reminder, the co-design exhibition for Weston: Southlands is taking place **tomorrow** (Thursday 18th August) **between 4pm and 8pm at Weston Free Church** (High St, Bath BA1 4DB).

This is a drop-in session so you can come at a time to suit you within the opening hours. Family and friends are also welcome.

Members of the project team will be able to answer questions and guide you through the exhibition boards and feedback form.

Unable to come?

If you cannot make the exhibition, you can view all the ideas put forward at the workshop and share your feedback online.

We are asking you to prioritise the long list of measures put forward by the community that you think would most benefit the area, focusing on the original application area (indicated in the report and survey). Your feedback will inform the draft design that will be subject to wider public engagement in the autumn.

To complete the feedback form please read the [workshop report](#), and then use the link [here](#) to respond. The feedback form link is not available from our website.

The workshop report is also available from new web pages for your liveable neighbourhood. Go to www.bathnes.gov.uk/yourLN (and choose your area from the list).

The feedback form will close at **5pm on Thursday 1st September**.

How to get in touch

If you require any of these materials in another format, or have any accessibility requirements for the exhibition, please contact us at the following:

- Email: liveableneighbourhoods@bathnes.gov.uk
- Post: Sustainable Communities, Bath and North East Somerset Council, Lewis House, Manvers Street, Bath, BA1 1JG
- Phone: 01225 394041 (please ask for the Liveable Neighbourhoods team)

We look forward to welcoming you at the exhibition.

Yours faithfully,

Liveable Neighbourhoods Team
Bath and North East Somerset Council

Appendix B – Exhibition Information Boards

Bath & North East
Somerset Council

Improving People's Lives

Welcome

Bath & North East Somerset Council (B&NES) is supporting communities to develop Liveable Neighbourhoods in fifteen areas across the district. The aim is to create healthier, happier communities by reducing the dominance of vehicles, ensuring better routes for walking and cycling, and creating pleasant places to sit and relax outside. This timeline shows what's happened and what will happen next.



Policy consultation (Autumn 2020)

We asked for people's opinion on the development of our Liveable Neighbourhoods policy. The survey generated over 1,600 responses. We also received 3,300 comments on an online, interactive map where people were able to identify the issues they experience plus opportunities for improvements.



Applications for Liveable neighbourhoods (Early 2021)

We invited applications from Ward Members and received 48 applications. We identified 15 areas across the district to develop in phase 1 of the programme (2022/23).



Initial engagement on the 15 areas (Winter 2021)

We asked residents living, working, or regularly visiting these areas what was good about it, what issues they experienced, and what could be improved.



Co-design workshops (Spring 2022)

We held 15 workshops where residents discussed the issues they experienced in more detail, along with specific measures that could help, such as safer crossings and cycling routes, traffic-calming measures, wider pavements, and attractive outdoor spaces and seating. The ideas were captured on maps.



Co-design exhibitions (Summer 2022)

We are holding 15 exhibitions to showcase all the ideas captured at the workshops. We are inviting those who attended the workshops to tell us which ideas they would prefer to see in a draft design, focusing on the original application area and the ideas that would most benefit their community.



Draft design development (Autumn 2022)

Drawing on the feedback from the exhibitions, and the community's preferred measures for each area, we'll draw up draft designs for wider public engagement. In doing this we'll also consider costs, practicalities, and timelines.

Draft design engagement (Autumn 2022)

We'll publish the draft designs and ask for feedback on the approach from residents and the wider public, including the key services, schools and community groups that might be impacted. Information will be published online and in print, including the draft design and the longer list of original ideas. We will hold local events and visit groups that we seldom hear from to ensure their views are captured.

What you have told us

In December 2021, we invited people living and working in the 15 Liveable Neighbourhoods to tell us more about their area, the issues they experience and what they'd like to see improved.

Below is a summary of what people said about the Southlands area.

What is good about the area?:

- 34 said strong community spirit
- 31 said close to shops and services
- 11 said safe and healthy environment

What issues are experienced?:

- 28 said through traffic
- 25 said not enough space for wheeling, walking, or cycling
- 21 said speeding traffic
- 16 said school run traffic
- 12 said parking
- 10 said poor facilities for disabled people

What measures could improve the area?:

- 30 said a restriction on through traffic or HGVs
- 15 said new pedestrian crossings
- 14 said new or wider footways
- 14 said new or improved cycle lanes
- 10 said trees and planting



Co-design Workshop

The workshop took place in Weston Free Church on the 22nd June.

Brief presentation / introduction

Exercises 1

Break

Exercise 2

Workshop places were prioritised for residents that registered interest to be kept involved in the co-development process during the previous engagement. We also promoted the opportunity online and in the local community.

20 residents registered for the workshop, along with representatives from AECOM and B&NES Council. Attendees were split into four groups, on four tables.

Key themes identified were:

- Better cycle infrastructure
- Improved public spaces
- Better allocation of road space
- Traffic interventions



Exercise 1 What people said they liked about Southlands

We asked each table to discuss and identify on a map what they liked about the Southlands area.



There are some great established areas/green spaces to go for a walk/wheel.



Quite route for cyclists to use that is away from main traffic.



Local school and nursery.



Good proximity to shops and services.



Good sense of community spirit.



Space for children to play.



Exercise 2 What people said could be nurtured

We asked each table to discuss and identify on a map what areas could be nurtured.



There are limited spaces to cross busy roads and poor maintenance impedes walking/wheeling through housing estates in some places.



Some areas have hedges that are not regularly maintained. Steps from Southlands to the High Street are in poor condition.



Steep terrain in the area makes walking and wheeling more difficult for less able users.



A lack of furniture and facilities in green spaces limit opportunities for social interaction.



Congestion and speeding traffic. This contributes to poor air quality and noise pollution.



Areas that are inaccessible for wheelchair users and pushchairs.



Poor parking connected with the school run and Hospital staff parking. This affects access and visibility.



The shops along the High Street aren't viewed as being friendly or inviting.



Exercise 3 What people said are their movement patterns

We asked each table to discuss and identify on a map typical 'movement' patterns i.e. where people travel, how they move and any barriers they have experienced.



Steep hills around Southlands, poor road surfacing and speeding traffic is seen as big barriers for cyclists.



Narrow pavements, poorly maintained steps, poor pedestrian crossings and pavement parking in Southlands make walking around the area difficult.



There is not enough local signs for the area, particularly for properties. Improved signs in the area could encourage more active travel.



A lack of outdoor seating which could encourage more active travel and socialisation in the community.



There are people who are less mobile, have children or feel walking, wheeling or cycling isn't safe. This is mainly due to speeding traffic and poor pedestrian facilities, meaning people drive around the area instead.



Interventions

We asked residents at each table to identify the measures capable of addressing the issues discussed in the previous exercise. They placed icons representing the measure onto a map, in the location where they felt it could help.

Better Allocation of Road Space



Pedestrian Priority Crossing

Better Cycle Infrastructure



Cycle Lane



Cycle Parking



Signalised Junction

Improved Public Space



Planters and Greenery



Wayfinding



Community Spaces:
• Seating
• Parklets
• Public Art



Tree planting or wildflowering

Traffic Interventions



Parking Restrictions



Modal Filter



Signalised Junction



Narrow Junction Widths



One Way Street



Traffic Calming Measures



Additional Parking Space



Speed Restrictions



Camera

Additional Themes identified at workshops



Maintenance:
• Resurfacing
• Cut Vegetation



Walking Bus



Enforcement



EV Charging Measures



Car Club Spaces



Behaviour Change

What is a Modal Filter?

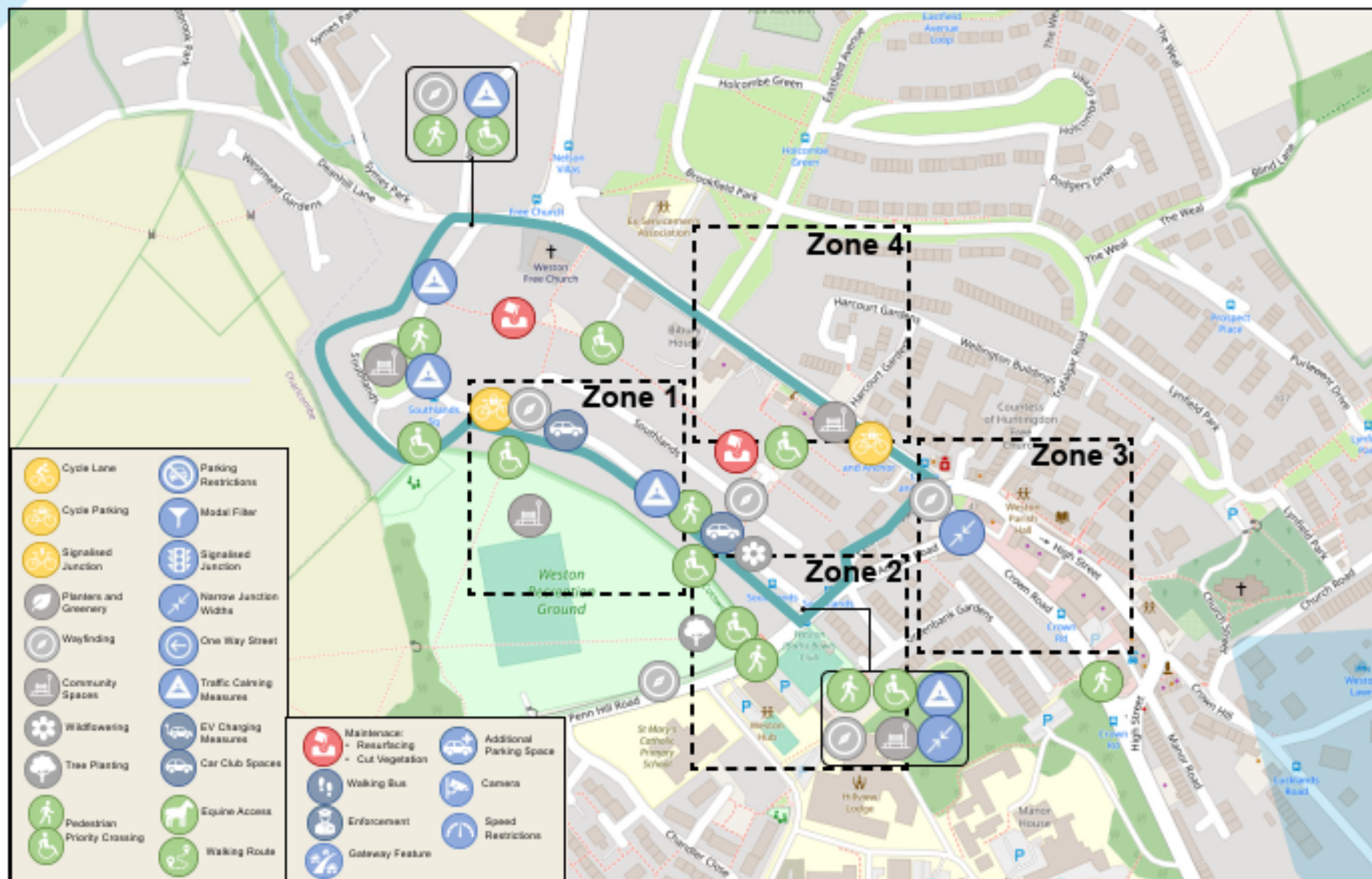
A Modal Filter is a vehicle restriction such as a droppable bollard, gate, or planter which stops through traffic but allows pedestrians, wheelchair users, and cyclists to pass through. Vehicle access is always maintained for residents, visitors and service vehicles although some parking may be lost to enable turning and there may be a need to take different routes. Filters can be designed to work at certain times of the day or at all times.



Source: Cycling Embassy

Southlands Ideas

Here is a map of the Southlands area, with the original application area outlined in blue. We have captured ideas for improvements inside and outside of the application area.



Zone 1

Here is a summary of the ideas for Zone 1.



	Cycle Lane		Parking Restrictions
	Cycle Parking		Modal Filter
	Signalised Junction		Signalised Junction
	Planters and Greenery		Narrow Junction Widths
	Wayfinding		One Way Street
	Community Spaces		Traffic Calming Measures
	Wildflowering		EV Charging Measures
	Tree Planting		Car Club Spaces
	Pedestrian Priority Crossing		Gateway Feature
	Equine Access		Additional Parking Space
	Walking Route		Camera
	Maintenance: • Resurfacing • Cut Vegetation		Speed Restrictions
	Walking Bus		Enforcement

Raised Continuous Crossings at Southlands Entrances

New raised continuous crossings positioned along the entrances to Southlands. Reinforce the new changes of pedestrian priority in the highway code, slow traffic and improve accessibility for wheelchair users.

Installation of traffic calming measures along Southlands will improve air quality and safety and reduce vehicle speeds.

Improved Crossing Provisions along Southlands
Provision of new dropped kerbs/ raised crossing points along Southlands to improve access for residents.

Improved Wheelchair access to the High Street
Investigate solutions to improve wheelchair access down to the high street and other areas to improve accessibility from Southlands.

Secure Bike Parking
Secure bike parking could encourage active travel modes. Newer E-bikes can be heavy and people do not always have the facilities to store these in their homes. Secure bike storage will provide residents the opportunity to have a safe place to store their bicycles outside of their homes.

Social Spaces and Wayfinding
Installation of benches and parklets will allow more social interaction.

Improved signage and property wayfinding.

Greenery and Trees
Residents suggested the installation of more native greenery along Southlands to encourage pollinators into the area.

Addition of trees in the Weston Recreation Ground will provide an additional space for people to use and enjoy.

Routes to High Street
Improving the steps and alley ways which connect Southlands to the High Street.

Grass Verges within Southlands

Improvements to grass verges within the area. Vehicles parking on these spaces has ruined the ground. Option to potentially place planters or plants to discourage parking on these green verges.

Car Club Spaces

Residents expressed interest in the provision of Car Club spaces within the Southlands area. This service can be useful for those in the area who do not have access to a vehicle and provides them the opportunity to use the service.

Share your feedback

We would like your feedback on the ideas presented here.

Please consider what measures you think would most benefit your community, focusing on the original application area, and use the survey to indicate your preferences.

We'll use this information to create a shortlist of measures to feature in a draft design, while also considering costs, timelines, and practicalities.

We'll then seek feedback from the wider community on the draft design, remaining open to the longlist of ideas presented.

Measures put forward to improve areas outside of the original application area may be considered for future development.

Please scan the QR code below to access the survey on your smartphone



Appendix C – Southlands Feedback Form

B&NES Liveable Neighbourhoods Co-design Exhibition: Southlands

Thank you for sharing your feedback. We'd like to get your opinion on which of the measures put forward by residents at the Southlands workshop would most benefit the community. We will use this feedback to draw up draft designs, while considering costs, timelines, and practicalities.

Later in the autumn, we will ask residents and the wider public to share their views on the draft design, remaining open to any new ideas put forward.

There is a question relating to Zone 1, which is part of the original application area for the liveable neighbourhood, as well as an open text box to share any additional comments. You do not need to answer every question.

You can view the ideas put forward for the original application boundary on our exhibition boards or in the co-design workshop report available online at:

bit.ly/SouthlandsReport

If you have any questions, or would like to give feedback in a different format, please get in touch:

16. Phone: 01225 394041

17. Email: liveableneighbourhoods@bathnes.gov.uk

18. Post: Sustainable Communities, Bath and North East Somerset Council, Lewis House, Manvers Street, Bath, BA1 1JG

Zone 1 - Southlands

Please select up to **three** of the measures that you feel would **most benefit the community** in Zone 1 – Southlands:

- ☐ **Secure Bike Parking** located in Southlands
- ☐ **Benches and Parklets** in Southlands
- ☐ **Improved Signage and Property Wayfinding** in Southlands
- ☐ **Installation of Native Greenery** along Southlands
- ☐ **Additional Trees** in Weston Recreation Ground
- ☐ **Raised Continuous Crossings** at Southlands entrances
- ☐ **Improved Crossing Provisions** along Southlands
- ☐ **Improved Wheelchair Access** to the High Street
- ☐ **Traffic Calming Measures** along Southlands

- ☐ **Improvements to Steps and Alleyways** which connect Southlands to the High Street
- ☐ **Improvements to Grass Verges** within Southlands
- ☐ **Car Club Spaces** within Southlands
- ☐ **I don't think any measures are needed**
- ☐ **Other** (please detail in question 2)

Any other comments?

Do you have any other comments?

Please note: if your comment is about a measure you'd like to see included, please be specific about its zone or location.

Declaration

Please read the privacy notice provided and agree to this statement to take part in this survey.

I declare that the information I have provided is true, to the best of my knowledge. I understand that the information I have provided will be used as part of the survey process.

☐ I have read the Council Privacy Notice and consent to the use of my personal data. Once completed, please return the form to:

Email: liveableneighbourhoods@bathnes.gov.uk

Post: Sustainable Communities, Bath and North East Somerset Council, Lewis House, Manvers Street, Bath BA1 1JG

Consultations and surveys Privacy Notice

(Data analysis by third party) – Liveable Neighbourhoods

The purpose of processing

The information below will help you to understand what we will do with the personal information that you have provided as part of the consultation process.

Please take a moment to read this and if you have any questions raise them with the team using the address at the bottom.

We are considering the introduction of new measures to improve people's lives in Bath and North East Somerset. This consultation form has been provided to allow you to engage in that consultation, though you may prefer to contact us by different means in relation to this consultation.

We seek your specific comments and feedback on the measures, and how they will directly affect you. We will engage with you, or raise your comments and potentially your details, within the council, to the extent that it is required to meet the purposes of the consultation or survey.

Data subjects

Members of the public participating in the public consultation process

Personal data

We may ask you for details that include:

Name

Address

Information in relation to the specific nature of the consultation or survey, such as the type of accommodation you occupy, your household's access to parking facilities and motor vehicles, and any other data that is required to fully assess the impact of our actions.

How is it used?

Any personal data that has been submitted will be received by the team running this consultation, who may engage directly with you to explore your comments, concerns or queries. We will also pass results to a professional third party who we have contracted to assist with the analysis of the data, to determine needs assessment and assist in project planning. Any data shared outside the council will be used for the purposes of understanding and analysing this proposed project only. The information may be shared with other services we provide, who may carry out actions to support you in dealing with the proposed changes, this may include: highways, financial support, community wellbeing, or legal services.

If you are raising a specific point that and the team considers it requires further investigation that may or may not be related to the consultation, such as a complaint or security matter, then it will be transferred to the relevant department for further investigation.

Profiling and automated decision making

Not applicable

Legal basis for using your data

GDPR condition relied upon for processing personal data:

Article 6.1 a - Consent

GDPR condition relied upon for processing special category data

Article 9.2 a - Explicit consent

Sharing of personal data with external recipients

In exceptional cases we may share your personal data and feedback with those listed below who may need to help us respond to your feedback. In some cases that may include your name and contact details.

- Services within the council who may contact you regarding specific concerns beyond the scope of this consultation
- Law enforcement or other authorities if required by applicable law
- AECOM

How long is the personal data retained by the Council?

Personal data will only be retained for as long as it is needed for the purpose specified above, for as long as the duration of the project requires it, or as required by applicable law or regulatory requirements.

Questions or concerns?

Please email data_protection@bathnes.gov.uk

Appeals to the Information Commissioner's Office

If you are unhappy about the way we have treated your personal data, or feel we have not properly respected your data subject rights, you have the right to contact the [Information Commissioner's Office](#) (ICO) and tell them about this.

You can also contact the ICO by phone on **0303 1231113**.

KH
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